



OHIO COLLEGE PREPARATORY SCHOOL

21100 Southgate Park Blvd. Maple Heights, Ohio 44137 | 216.453.4550

Bully –Free Zone Protocol

We just wanted to provide protocol for situations that may involve “bullying” with scholars at OCP.

1. All scholars (1-8) are to sign the bullying contract upon enrollment at OCP. This contract will be placed into their student file in the Main Office
2. All situations will be documented and investigated by OCP Leadership Team and Staff
3. OCP Leadership Team will investigate all situations with a 24-48 hour turnaround
4. OCP Leadership Team will complete “Bullying Notification Form” for specific alleged scholar(s) and place in their student file(s) and sent home to parent(s)
5. Alleged/Specific parent and student will be required to meet with School Leadership and will be placed into Tiered 2 Behavior Plan – includes : Probation plan, Referral to Beech brook, Family Solutions, Intervention Parent Meeting and Support Plan in place
6. If there is substantiated continuance of “bullying” by alleged student(s), OCP Leadership will take further action which may include: District police involvement, recommendation of alternative school placement for scholar, Children and Family Service involvement

Please contact us if you have questions. Together, we can work to improve your child’s interaction in the school environment.

Yours in Education,

Robert Williams

Principal

216-316-7693

Rwilliams01@ohiocollegeprep.org

Art Coleman

Dean of Students, K-8

216-403-0699

acoleman@ohiocollegeprep.org

Muneerah Davis

Office Manager

216-453-4550

mdavis04@ohiocollegeprep.org

MISSION: To prepare students for a college preparatory high school that will ensure success and graduation from a four year college.